



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, March 27, 2017 at 5:30 at the District office, 112 N. First St., La Puente, California.

Meeting called to order:

President Hastings called the meeting to order at 5:33 pm.

Pledge of Allegiance

President Hastings led the meeting in the Pledge of Allegiance.

Directors present:

David Hastings, President; William Rojas, Vice President; Charles Aguirre, Director; John P. Escalera and Henry Hernandez, Director.

Staff present:

Greg Galindo, General Manager; Rosa Ruehlman, Board Secretary; Gina Herrera, Customer Service/Accounting Supervisor; Roy Frausto, Compliance Officer/Project Engineer and Roland Trinh District Counsel.

Others Present:

Al Contreras, Director of Upper San Gabriel Valley Municipal Water District and Marie A. Contreras with the City of Baldwin Park.

Public Comment:

Mr. Contreras shared that he is available if the Board has any questions or concerns. Mr. Galindo asked if the Upper District's surcharge is going to increase in 2018. Mr. Contreras responded it appears to be leaning towards an increase. He shared his concerns that the cost for water will continue to increase.

Adoption of Agenda:

President Hastings asked for the approval of the agenda.

Motion by Director Aguirre seconded by Vice President Rojas, that the agenda be adopted as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Consent Calendar:

President Hastings asked for the approval of the Consent Calendar:

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on March 13, 2017.

Motion by President Hastings, seconded by Director Hernandez, to approve the consent calendar as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Financial Reports:

A. Summary of Cash and Investments as of February 28, 2017.

- Mr. Galindo presented the cash and investment summary. The District's total cash and investments are over \$3.3M and Industry Public Utilities Water Operations is \$655,174.

During the discussion, Director Escalera asked if the Master Plan will be effective this year. Mr. Galindo responded he plans to finalize the document in the next month and will plan to do a rate study and identify what projects will be achieved in the coming years.

Motion by Vice President Rojas, seconded by Director Hernandez, to receive and file the Statement of the District's Revenues and Expenses as of February 28, 2017 as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of February 28, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the District and Treatment plant operations.

Motion by Director Escalera, seconded by Vice President Rojas, to receive and file the Statement of the District's Revenues and Expenses as of February 28, 2017 as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of February 28, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the City of Industry Waterworks System.
- Mr. Galindo added that staff began drafting the 2016-17 Budget and it is scheduled to be submitted to City of Industry by April 7, 2017.

Motion by President Hastings, seconded by Director Hernandez, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of February 28, 2017 as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Action/Discussion Items:

A. Consideration of Compensation Increase for the Board of Directors.

- Mrs. Ruehlman reported that each year it is at the discretion of the Board to review their per diem, for attendance at Board meetings and for each day of service for events, and based on Ordinance No. 2007-01 pursuant to Division 10 of the California Water Code, the per diem may be increased by five percent (5%). The current per diem is \$140.69 and with the 5% increase, the new rate would be \$147.72.
- Mrs. Ruehlman stated if the Board feels the increase is warranted and appropriate for the coming year no action is required. But if the Board determines it is not appropriate to take the increase, Board action is required.

No action was taken; therefore the per diem will increase to \$147.72 and shall automatically become effective.

B. Consideration of Repair to an Influent Booster Pump Located at the District's Groundwater Treatment Facility.

- Mr. Galindo reported that the influent booster pump station at the treatment facility has two pumps and both are currently working fine. He stated in order to minimize future down time in case of a pump failure, he is requesting to move forward to repair the spare pump and have it available as a backup.
- Mr. Galindo reported this is a BPOU Project expense and is 100% reimbursable by the Cooperating Respondents.
- Director Escalera asked how long it would take to have a pump repaired if a spare was not available. Mr. Galindo responded that it would take about three weeks to have the pump pulled, inspected, and repaired. He added, with a spare pump available, it would take one day to replace a failed pump

After further discussion, motion by Director Aguirre, seconded by Director Hernandez, to authorize General Manager to secure the services of Tri County Pump Company to repair an Influent Booster Pump for a not to exceed cost of \$12,764.19.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- C. Consideration of Purchase of UV Lamps for the Trojan UV Treatment System Located at the District's Groundwater Treatment Facility.**
- Mr. Galindo reported we have two UV reactors that treat 1,4 Dioxane and NDMA. DDW permit requires that the lamps must be replaced every 8,760 lamp hours of operation. The lamps are approaching the 8,760 hour mark and need to be replaced.
 - Mr. Galindo recommends the Board authorize the General Manager to purchase UV Lamps from Trojan Technologies at cost of \$43,878.80.
 - Mr. Galindo reported this is a BPOU Project expense and is 100% reimbursable by the Cooperating Respondents.

After further discussion, motion by Director Hernandez, seconded by Vice President Rojas, to authorize the General Manager to purchase UV Lamps from Trojan Technologies at a cost not to exceed \$43,878.80.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- D. Consideration of Purchase of Neptune Radio Read Meter Data Collector Unit and Neptune Radio Read Software Upgrade.**
- Mr. Galindo reported that in 2010 the District purchased a radio read collection unit that was installed at the Main Street reservoir site. It was able to collect reads from 450 meters on a regular basis without needing to drive by. The information was transmitted to the Main office computer and staff was able to identify customers with leaks or excessive usage between the bimonthly billing period.
 - Mr. Galindo stated since that period, much has improved in the meter read collection technology as well as the software. His overall objective is to eventually provide this data to our customers so that they may be able to access information about their water usage and leaks they may have through the District's website.

After further discussion, motion by Director Aguirre, seconded by Vice President Rojas, to authorize the General Manager to purchase Neptune Radio Read Meter Data Collector Unit and Neptune Radio Read Software Upgrade from Ferguson Waterworks at a cost not to exceed \$15,805.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Project Engineer's Report:

Mr. Frausto presented his report: (See memo)

- He provided a memorandum of the activities he and Staff worked on during the month of February 2017 and highlighted some of those items in his report.
- He reported that a Final Draft Master Plan document will be presented at the next Board meeting for approval.
- He reported that on the Recycled Water, the Recycled Water Ad hoc Committee will meet on Thursday, March 30, 2017, at 3:30 p.m.

After further discussion, motion by Director Escalera seconded by Vice President Rojas, to receive and file the Project Engineer's report as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

General Manager's Report:

Mr. Galindo provided some information

- He reported he will be taking some time off next week.
- He reported that this Wednesday, March 29, 2017, he will be attending the SGVWA Legislative Day in Sacramento.
- He attended the Watermaster's Finance Committee and all the assessments are being formulated to be adopted in May.

Information Items:

A. Upcoming Events.

- Mrs. Ruehlman provided an update on the upcoming events for 2017, and who will be attending.
- Mrs. Ruehlman shared if any other Directors wish to attend the ACWA Spring Conference in Monterey; the deadline is April 14, 2017.
- Mrs. Ruehlman shared that the Conflict of Interest Forms (Form 700) are just about completed by everyone and are due by April 3, 2017.

B. Correspondence to the Board of Directors.

- There was no correspondence.

Attorney comments:

- Mr. Trinh had no report.

Board member comments:

A. Report on events attended.

- President Hastings, Vice President Rojas and Directors Aguirre and Escalera attended the SCWUA at the Pomona Fairplex on March 23, 2017.
- Director Hernandez attended the Water Education for Latino Leaders Conference in San Diego on March 23-24, 2017.

B. Other comments.

- Board had no comments.

Future agenda items:

- No future items.

Closed Session

- A. Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)(2): (One Case)**
- B. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code**

§ 54956.9(d)(1). One Case: *Louise Marie Corona; Marina Rangel v. Raymond Rene Arvizo; La Puente Valley County Water District, et al.* Los Angeles Superior Court Case No. BC646342.

Report On Closed Session

- A. Mr. Trinh reported that the Board met in closed session on Anticipated Litigation, Government Code § 54956.9(d)(2). One Case and no reportable action was taken.

- B. Mr. Trinh reported that the Board met in closed session Existing Litigation, Pursuant to Government Code § 54956.9(d)(1). One Case: *Louise Marie Corona; Marina Rangel v. Raymond Rene Arvizo; La Puente Valley County Water District, et al.* Los Angeles Superior Court Case No. BC646342 and no reportable action was taken.

Adjournment:

There is no further business or comment, the meeting was adjourned at 6:53 p.m.

David Hastings, President

Rosa B. Ruehlman, Secretary